



**Job Description: Head of Restoration**  
**Nationality: International or Myanmar**  
**Starting date: TBC**

About Doh Eain

Doh Eain (“Our Home”) is a multi-discipline restoration and placemaking social enterprise based in Yangon, Myanmar. In a world of rapid urbanisation, we want to make sure cities are places with identity, and that they are liveable, inclusive and sustainable. That is why we specialize in preserving heritage, improving public space, and organising activities that connect people to places.

Founded early 2017, our office brings together skills in research, participatory design, restoration & construction, and cultural programming. Key in our approach are building owners and residents, with whom we work together closely in making explicit the value and potential of existing historical, cultural, social and natural assets in the city. Owners and residents are the central agents in our design processes in order to ensure local ownership and impact.

**Vision:** Together we can make cities more vibrant, inclusive and sustainable places to live, work and enjoy.

**Mission:** We preserve heritage, improve public space and organise activities that connect people with places, employing our user-centered and participatory heritage-led placemaking approach. In doing this we aim to inspire and enable people to participate in shaping their city.

Doh Eain is registered as a company and as a non-profit. We rely on and apply a diversified set of financing methods, working with clients, loans, and grants on revenue and non-revenue generating projects.

Head of Restoration

We are in search of an enthusiastic, hard-working, and organized individual to join Doh Eain as a Head of Restoration. The Head of Restoration at Doh Eain should be passionate about Yangon’s built heritage and its responsible preservation. This role will report to the Deputy Director, and will represent all design and project planning activity for Doh Eain’s restoration projects and other construction work, in coordination with the Deputy Director and the Head of Research & Inclusion, Head of Placemaking, and Head of Capacity Building.

Job Summary

The Head of Restoration will be responsible for all of Doh Eain’s restoration projects including all design, project planning, project implementation work, as well as design and construction assistance (where required) for projects outside of Doh Eain’s restoration work.

This role would work closely with the Founder/Director, the CFO, the Deputy Director and the Head of Research & Inclusion, Head of Placemaking, and Head of Capacity Building to form part of Doh Eain's senior management, overseeing and continuously improving and expanding Doh Eain's heritage restoration work consisting of:

- Researching and analysing Yangon's 'built heritage' and the intricacies of its successful and impactful preservation.
- Design coordination – coordinating and overseeing the restoration design team and the construction team to ensure that designs are well developed and well implemented. Ensuring that all projects are well coordinated from design, construction, and through until hand-over.
- Programming and management – creating and implementing frameworks and programs that help manage each construction project as well as the direction of Doh Eain's restoration work.
- Participatory design – working with (representatives of) neighborhoods in creating visions and detailed designs for entire building or block improvements.
- Capacity building and training for the design team and the construction team, as well as external awareness raising and capacity building activities related to restoration in collaboration with the Head of Capacity Building.

The Head of Restoration is a client-facing, managerial role that will suit candidates with management experience, strong design background and proven technical skills. They should have experience in developing and delivering architectural proposals, managing teams and budgets, and working closely with private and public sector clients at a decision-making level.

#### Key Responsibilities:

- Work closely with the management team on further developing and maintaining the strategic planning of Doh Eain's future projects.
- Support the Deputy Director in activities for business and portfolio development for restoration projects
- Client management for restoration projects.
- Project set-up, including project selection, design management/guidance, budget building and scheduling
- Design guidance for project leaders and construction managers during construction
- Line manage architects and designers, construction managers, and volunteers designated for restoration work
- Dealing with issues arising around the construction team where required
- Support the design team and construction team as they respond to queries in the property management stream of the business
- Implementation and reporting on monitoring and evaluation metrics for restoration projects
- Assessing and interpreting new and emerging policy / guidance which could have an impact on Doh Eain's work particularly its work around heritage
- Promotion of the conservation of historic buildings, and strengthening of our market, through various campaigns, plans, policies and strategies
- Liaising with authorities and other relevant bodies (within Myanmar and internationally) for advice, consultation, and to form partnerships and joint initiatives.

### Key Skills:

- Strong design background with a proven track record on historic buildings conservation
- Strategy setting and project planning
- Project management
- Team management
- People management
- Financial management (budgeting and keeping track of expenses)
- Business development, client & project acquisition

This description is indicative of the nature and level of responsibilities associated with this job. It is not exhaustive and the job holder will be required to undertake other duties and responsibilities.

### Key Qualifications

- Master's degree in architecture
- Minimum of 8 years work experience, minimum of 5 years of experience managing teams and budgets
- Experience in the conservation of historic buildings
- Experience in a multi-location international (social) enterprise active in emerging markets preferred
- Experience in partnership working, engaging and consulting with communities and a broad range of stakeholders

### Key Attributes:

- Impact driven, entrepreneurial, hands on
- A passion for urban and community development and developing economy environments
- A confident and professional approach
- A high degree of attention to detail and accuracy
- Ability to effectively work under tight deadlines and manage projects independently
- Team player
- Positive attitude with a willingness to learn and develop
- Resourcefulness in solving problems
- Efficient with available resources
- Ability to work in a small team and be flexible according to overall needs

### What do we offer:

Taking a new approach to heritage conservation and urban regeneration, we offer an exciting and innovative environment. Our work has been well received in Myanmar and the region; we have been well covered in local and regional media and are quickly growing into an important voice in the space of urban design for impact and heritage conservation. You will be a key person in helping shape Doh Eain and realize its impact mission.

### Terms of Employment:

- Fulltime, salaried

- No separate housing allowance
- Business visa and related travel expenses covered

#### Application

CV, cover letter and portfolio showing designs, construction detailing and completed projects. Send to [contact@doheain.com](mailto:contact@doheain.com).